



Our ref: ASM/AMH/MKR/Uniform & Equipment Expectations

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Principal: Mr Jon Francies

Dear Parent/Carer

As the academic year comes to an end, we would like to thank students and parents for their commitment to continue to help raise behaviour standards within school. In order that the next academic year starts well please can we remind you of the following expectations:

Uniform

All students will be expected to be in the school uniform as it was in the summer term (blazers, trousers and skirts with the Academy logo etc.). Blazers must be worn at all times and jumpers will continue to be optional until October half term. Jumpers cannot be worn on their own without a blazer. The Burgess Hill Academy Tie. No alterations can be made to the Academy uniform apart from the length of trousers. Please note that belts should be plain black with a small plain buckle. All skirts must be worn to knee length. Black or white socks (no higher than knee length) or plain black or natural tights

School shoes

Students must wear formal black shoes that can be polished. Please can the trainer type school shoe **not** been worn like the example below.



Hair

Hair must be worn in a style that, in the judgement of the Academy, is appropriate for a formal uniform situation. If you are unsure, please check with the school prior to changes to hairstyles.

Hair should be worn in a tidy manner; long hair should not obscure the face. Hair should be tied back as appropriate for various lessons and activities such as PE and science.

Haircuts must be no shorter than a Number 2.

Shaved patterns, undercuts, hair extensions, extensive braiding* or beading are not acceptable.

Unnatural or extremes of colour, caused through dyeing, tinting or bleaching, are not acceptable.

Styles with coloured streaks, patterns or two-tones are not acceptable.

Male students must be clean-shaven.

*In a few cases, because of hair type and cultural status, functional braiding may be appropriate. However, agreement must be sought from the Academy in advance of styling.

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University of Brighton

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If you are in any doubt, please seek advice from the Academy before styling. The Academy makes the final decision in whether styling is appropriate or not. If you attend the Academy with a style that is not deemed appropriate, action will be taken under our Code of Conduct and Behaviour Policy.

Make-up

Years 7, 8 and 9: no make-up must be worn.

Years 10 and 11: light, discreet and natural looking make-up only.

No false nails or eyelashes, nail extensions or nail polish to be worn.

Jewellery

One stud only is permissible per lower ear lobe. No other jewellery is permissible.

Students presenting with any form of facial piercing (including nose and tongue piercings) will be instructed to remove the items.

Only Academy approved badges such as those for prefects and student council members may be worn.

One charity wristband may be worn only.

Equipment

As an Academy, we also plan to work with students to ensure they come to school each day fully equipped for learning. Students need to bring and have available for every lesson the following equipment, in a pencil case, to school every day:

Pen x 2

Pencil x 2

Ruler (30cm)

Rubber

Sharpener

Compass

Protractor or angle measure

Scientific calculator, with Sine, Cosine and Tangent (we highly recommend the Casio FX-83GTPLUS Scientific Calculator for mathematics, science and technology)

A French/Spanish dictionary (our Modern Foreign Languages department recommends the Collins Easy Learning Dictionary – to be used for language lessons)

Optional items – Glue stick, purple pen and highlighters.

Other subject areas may require additional equipment; KS4 option specific equipment and PE. In order to support your child please encourage them to pack for school the night before and check they have the correct equipment.

Staff will be asked to check equipment regularly and sanctions may be given to those students who fail to come prepared to learn.

If there are any issues that you would like to discuss, please do not hesitate to contact us so that we can support you.

Yours sincerely



Ms A McGeough
Director of Key Stage 3